

Notice of Findings

Notice To: Shelby A Bujanda - Director

Facility Name: Shelby's Kiddy City

Owner: Shelby Bujanda

Site Address: 998 Lane 11

City/State/Zip: Powell, WY 82435

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 10/06/2020, and investigated by Amanda Jarrett.

A statement of childcare allegation, CPL-5001, was provided on 10/06/2020.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 9. Training

(e) All staff shall have Infant/Child Cardiopulmonary Resuscitation (CPR) and First Aid (FA) training and certification shall be kept current.

Allegation: CPR/FA for both Owner/Director and one staff are expired 9/2020.

Explanation of Findings: File review shows no staff working at the facility have current CPR/FA certification.

Action Required: Owner/director and staff must complete CPR/FA prior to caring for children in the licensed facility. Please send notice to licenser when CPR/Fa is completed ensuring compliance with licensing rule.

Corrective Action Plan Due Date: 10/20/2020

Corrective Action Plan Achieved Date: 10/13/2020

Compliance Due Date: 10/20/2020

Compliance Achieved Date: 10/13/2020

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Amanda Jarrett
Address: 1501 Stampede Ave Unit 9009
City/State/Zip: Cody WY 82414
Phone: 307-587-6246 ext 31
Email: amanda.jarrett1@wyo.gov

Licenser Supervisor: Stoney Busch
Address: 444 W. Collins Ste. #2100
City/State/Zip: Casper WY 82601
Phone: 307-473-3933
Email: Stoney.Busch@wyo.gov

Signature: _____

Nichole Anderson for Amanda Jarrett

Date: _____

CC:

Shelby Bujanda - Owner
shelbyskiddycity@gmail.com